

FORM NO. (1) - REQUEST FOR INFORMATION FROM QATAR RAILWAYS

Request No.:	
Date:	

Law (9) of 2022 regulating the right to obtain information gives you a public right to access information held by the following entities:

1. Ministries, other government agencies and public authorities & corporations, as well as the affiliates thereof.
2. Private organizations & societies, and other entities engaged in business of public interest.
3. Wholly state-owned companies or which the state holds (51%) or more of their capital.
4. Other entities specified by a resolution issued by the Council of Ministers.

You may apply for obtaining some documents in our possession and your request will be assessed in accordance with the Law Regulating the Right to Obtain Information:

Applicant's particulars

Full name:	
QID No:	Nationality:
E-mail:	Phone No:
P. O. Box:	Entity:
National/Personal Address:	

Requested information

A brief, clear description of the information requested. Please keep the information as specific as possible.

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Period of the requested information from: To:

Reasons for the request

A brief, clear description of the reasons for the request.

Type of request

You may request for urgent provision of information; when the normal response waiting period may result in certain damage to personal or financial rights

Normal

Urgent

If the request is urgent, please state the reasons for the urgency

Preferred method for receiving the information

The entity may charge a fee for providing the information. Such fee shall not exceed the cost of information preparation and final delivery.

Personal collection

E-mail

Q-Post

Obtaining permission to publish the information

Would the requested information be published?

yes

No

If the answer is yes; please specify the publication means:

Impersonal information obtained upon request, shall not be published thru mass media or social media, or otherwise printed or published thru any other means, without prior permission from the concerned entity.

Acknowledgment

If my request is accepted and the information is obtained, I undertake the following:

- To use the information for legitimate purposes only.
- Not to misrepresent the information content.
- To refer to the information source and date of issuance.
- Not to use the information for abusing others or compromising the public interest.

Applicant's name

Important information

- The concerned entity shall decide on the request within fifteen days of the date of submission, and may extend this period for a similar period, depending on the nature or amount of the requested information.
- The applicant shall be notified that, the request has been fully/partially accepted or refused, stating the reasons for refusal. Such notification shall be thru the applicant's national address or any other useful means, within seven days of the date of the decision taken.
- For urgent requests, the concerned entity shall decide on the request within two days of its date and notify the applicant accordingly, whether the request has been accepted or refused, stating the reasons for refusal.
- The applicant shall obtain the information within seven days of receiving a notification of full or partial acceptance of their request. Otherwise, the applicant shall submit a new request.
- The applicant whose request has been refused, may appeal to the director of the concerned entity, within thirty days from receiving a notification to that effect. The Director shall decide on the appeal within 15 days from the date of submission. The elapse of this period without deciding on the appeal, shall be considered an implicit refusal of the appeal.